Student Full Name

C/o Mr/Mrs/Ms/Miss Parent Full Name

Address Line 1

SUBURB QLD 4XXX

Dear Student First Name

**RE: DECISION – SUSPENSION FROM SCHOOL NAME**

On day month year Mr/Mrs/Ms/Miss Principal Full Name, Principal of School Name referred the decision about your suspension from School Name to me for a decision.

In accordance with sections 281 and 290 of the *Education (General Provisions) Act 200*6 (the Act), I have considered your proposed suspension from School Name. My final decision and reasons for my decision are set out below.

**My decision**

I have considered your behaviour and I have decided **not to suspend** you from School Name. I have made this decision in accordance with sections 281 and 290 of the Act*.*

In reaching this decision I have given proper consideration to relevant human rights, including your right to education, and consider that my decision is compatible with human rights.

**Reasons for my decision**

* Upon examination of all the material in this matter I am not satisfied that suspend was the only consequence adequate to deal with your behaviour.
* Upon examination of all the material in this matter I am satisfied that the evidence determines you did not undertake the inappropriate behaviour that led to the proposed suspension.
* Accordingly, I am satisfied that no further punishment should apply.

**Questions about this decision**

If you need help to understand the reasons for the decision, please ask your parent or case manager to discuss this with you.

Yours sincerely

**FULL NAME**

**Director-General or delegate**

 / /

Ref: ##/######

Mr/Mrs/Ms/Miss Parent Full Name

# Street

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Parent Surname

**RE: DECISION – SUSPENSION OF STUDENT FULL NAME FROM school NAME**

Please find attached a copy of the letter sent to Student Full Name.

I have decided **not to suspend** Student First Name from School Name.

I have made this decision in accordance with section 281 and 290 of the *Education (General Provisions) Act 2006.* The reasons for my decision are outlined in the letter to Student First Name.

If you wish to discuss my decision you may like to contact Regional Director Full Name, Regional Director, ### Region on (07) #### ####.

Yours sincerely

**FULL NAME**

**Director-General or Delegate**

 / /

Ref: ##/######

Enc: Copy of notification letter sent to student

Mr/Mrs/Ms/Miss Principal Full Name

Executive Principal/Principal

School Name

PO BOX ####

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Principal Surname

**RE: DECISION – SUSPENSION OF STUDENT FULL NAME FROM school NAME**

Please find attached a copy of the letter sent to Student Full Name.

I have decided **not to suspend** Student First Name from School Name.

I have made this decision in accordance with section 281 and 290 of the *Education (General Provisions) Act 2006.* The reasons for my decision are outlined in the letter to Student First Name.

Yours sincerely

**FULL NAME**

**Director-General or Delegate**

 / /

Ref: ##/######

Enc: Copy of notification letter sent to student

Mr/Mrs/Ms/Miss Regional Director Full Name

Regional Director

# Region

PO BOX ####

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Regional Director Surname

**RE: DECISION – SUSPENSION OF STUDENT FULL NAME FROM school NAME**

Please find attached a copy of the letter sent to Student Full Name.

I have decided **not to suspend** Student First Name from School Name.

I have made this decision in accordance with section 281 and 290 of the *Education (General Provisions) Act 2006.* The reasons for my decision are outlined in the letter to Student First Name.

Yours sincerely

**FULL NAME**

**Director-General or Delegate**

 / /

Ref: ##/######

Enc: Copy of notification letter sent to student