

PBL Demonstration School submission guidelines

The PBL Demonstration School initiative recognises schools that have achieved measurable positive outcomes in relation to behaviour, learning and wellbeing associated with effective PBL implementation. Schools should consult with PBL Principal Advisors to produce an Evidence Study which demonstrates a) fidelity of PBL implementation and b) improvements in student outcomes.

Demonstration Schools will be recognised at a state and regional level. Schools achieving Demonstration School status will be acknowledged in the following ways:

1. a certificate of recognition
2. announcement of recipients in departmental newsletters
3. listing of recipients on the PBL website
4. opportunities to present at PBL events
5. use of Demonstration School branding materials.

Schools not selected for recognition as a PBL Demonstration School may be acknowledged as a local 'PBL in practice' site.

PBL Demonstration Schools will be announced early in Term 1. Successful schools must agree to serve as demonstration sites for PBL and may be called on to share their success in the following ways:

- hosting visits from schools or regions;
- sharing materials related to PBL implementation;
- providing data and other aspects of the implementation process for publication purposes, including DoE web sites and updates;
- participating in Mediasite presentations produced by the Department of Education.

Intention to submit

- Schools intending to submit an application for PBL Demonstration School status must notify PBL Principal Advisors by the end of Term 2
- Principal Advisors will support schools in meeting timelines and submission requirements

Requirements for submissions

- Evidence Study template must be used.
- Formatting – Arial font recommended, minimum font size 11, single spacing.
- The total length **MUST NOT exceed 8 A4 pages** and includes up to **3 pages for the Evidence Study** and **5 pages of appendices** to provide supporting information.
- Appendix 1 should include relevant baseline, endpoint and comparison data that evidences claims of positive outcomes and measurable improvement.
- Ensure all supporting images and representations are clearly labelled, referenced in the submission, and **are legible**.
- Insert the submission title or school name in a footer and ensure the footer includes the page number
- Submissions must include evidence of implementation fidelity **and** outcomes in order to be considered
- [Submissions must be uploaded](#) by **11 pm on Friday, November 15**



PBL Evidence Study

<i>Section</i>	<i>Information to include</i>
Title	<ul style="list-style-type: none"> • Aim to capture the main theme of the report
Introduction	<ul style="list-style-type: none"> • School demographics • PBL history (year trained, PBL journey, achievements to date)
Problem of practice	<ul style="list-style-type: none"> • Identify the issue or focus area, referring to school data to explain the impetus for change or action • Ensure your focus area is not too broad (e.g. Tier 1 implementation) or too narrow (e.g. establishing a reward system) • Problem of practice must relate to student outcomes
Planning	<ul style="list-style-type: none"> • Explain the importance of action, linking to the school's explicit improvement agenda • Explain the action planning model and process
Actions	<ul style="list-style-type: none"> • Describe how actions related to the problem of practice • How were actions monitored and adjusted as required? • What was the timeline you were working towards? • What support was put into place to support implementation? • Identify what professional learning was required in order to achieve the aim • Explain how actions relate to overall PBL implementation
Outcomes	<ul style="list-style-type: none"> • Detail the outcomes of the course of action – refer to evidence in Appendix 1 • Show distance travelled (comparative data) • Discuss any discrepancies in the data
Conclusion	<ul style="list-style-type: none"> • Explain the relevance of your experiences to other schools • Summarise the key outcomes in relation to the problem of practice • Identify next steps • Show how overall PBL implementation was strengthened as a result of your actions
Appendix 1 Evidence of outcomes	<ul style="list-style-type: none"> • Include graphs to display outcomes (include data labels and ensure text is legible) <ul style="list-style-type: none"> – Decreases in problem behaviours by category, location, time or year level – Improvements in attendance – Improvements in academic outcomes – Decreases in SDA – Decreases in average per day per month referral rates – Improvements in staff/student/parent satisfaction rates (School Opinion Survey) – Testimonials from staff, parents and/or students <p><i>Select data relevant to the problem of practice. Not all of these data sets need to be included.</i></p>
Appendix 2 Evidence of fidelity	<ul style="list-style-type: none"> • SET survey – current year graph shows >80 % average and >80% for “Expectations taught” (no features < 70%) OR TFI Tier 1 average > 70% • EBS survey – current year Schoolwide and Non-Classroom sections show >80% average or EBS scores show an increase year to year (previous year EBS may be used if done in T4) • SDA should show a downward trend, or be below state average (school data profile) • Photos/documentation demonstrating positive and inclusive systems in place (Student Code of Conduct will be consulted)
Additional Appendices	<ul style="list-style-type: none"> • Optional