Prospective Student Full Name

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C/o Mr/Mrs/Ms/Miss Parent Full Name

Address Line 1

SUBURB QLD 4###

Dear Prospective Student First Name

**RE: DECISION – EXCLUSION FROM ALL QUEENSLAND STATE SCHOOLS EXCEPT SCHOOLs OF DISTANCE EDUCATION**

I refer to my show cause notice dated date in full proposing your exclusion from all Queensland state schools except schools of distance education. This written notice was given to you under section 306 of the *Education (General Provisions) Act 2006* (the Act).

I have considered the submission made by you/r mother/father/parents/guardian, Mr/Mrs/Ms/Miss Parent Full Name against your proposed exclusion from all Queensland state schools except schools of distance education.

**My decision**

I have decided **not to** excludeyoufrom all Queensland state schools. I have made this decision in accordance with section 308 of the Act. The effect of my decision is that no further action is to be taken about the show cause notice.

In reaching this decision I have given proper consideration to relevant human rights, including your right to education, and consider that my decision is compatible with human rights.

**Reasons for my decision**

* I am not satisfied there was sufficient evidence to conclude that your behaviour amounted to (insert ground).
* I am not satisfied your attendance at the school poses an unacceptable risk to the safety or wellbeing of other students or of staff.
* I am not satisfied that you have been charged with a serious offence OR I disagree that it would not be in the best interests of other students or of staff for you to attend the school while the charge is pending.
* I have taken into account:
	+ your individual circumstances, including your medical condition, namely ## and the existing support provisions provided by the school to help you to manage your behaviours;
	+ your behaviour history; and
	+ ##.
* Given the above, I believe that your attendance at all Queensland state schools would not pose an unacceptable risk to the safety or wellbeing of other students or staff of the schools.
* Accordingly, it is appropriate that I do not exclude you from all Queensland state schools.

**Your future education**

I encourage you and your mother/father/parents/guardian to work with the school to implement an *Individual Behaviour Support Plan*. Detail about triggers that may prompt your negative behaviours may inform the development of strategies to assist you to recognise these, help you to take responsibility for your behaviour and improve your ability to make better behaviour choices.

Mr/Mrs/Ms/Miss Regional Case Manager Full name # Region has been assigned as your regional case manager to assist and support you to access an educational program. I encourage you to contact Mr/Mrs/Ms/Miss Regional Case Manager Surname on (07) #### ####.

**Questions about this decision**

If you need help to understand the reasons for the decision, please ask your parent or your regional case manager to discuss this with you.

Yours sincerely

**MR/MRS/MS/MISS FULL NAME**

**Director-General**

 / /

Ref: ##/######

Mr/Mrs/Ms/Miss Parent Full Name

# Street

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Parent surname

**RE: DECISION – EXCLUSION OF PROSPECTIVE STUDENT FIRST NAME FROM ALL STATE QUEENSLAND SCHOOLS EXCEPT SCHOOLS OF DISTANCE EDUCATION**

Please find attached a copy of the letter sent to Prospective Student Full Name.

I have decided **not to** exclude Prospective Student First Name from all Queensland state schools.

I have made this decision in accordance with section 308 of the *Education (General Provisions) Act 2006*. The reasons for my decision are outlined in the attached letter to Prospective Student First Name, including information about how Prospective Student First Name will be supported in continuing their educational program.

Mr/Mrs/Ms/Miss Regional Case Manager Full Name # Region has been assigned as regional case manager to assist and support Prospective Student First Name to access an educational program. I encourage you to contact Mr/Mrs/Ms/Miss Regional Case Manager Surname on (07) #### ####.

If you wish to discuss my decision you may like to contact Mr/Mrs/Ms/Miss Regional Director Full Name, Regional Director, # Region on (07) #### ####.

Yours sincerely

**MR/MRS/MS/MISS FULL NAME**

**Director-General**

 / /

Ref: ##/#####

Enc: Copy of notification letter sent to prospective student

Mr/Mrs/Ms/Miss Regional Director Full Name

EdEdcation House

30 Mary Street Brisbane 4000

PO Box 15033 City East

Queensland 4002 Australia

**Website**: www.dete.qld.gov.au

Regional Director

Region Name

Department of Education

# Street

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Regional Director Surname

**RE: DECISION – EXCLUSION OF PROSPECTIVE STUDENT FULL NAME FROM ALL QUEENSLAND STATE SCHOOLS EXCEPT SCHOOLS OF DISTANCE EDUCATION**

Please find attached a copy of the letter sent to Student Full Name.

I have decided **not to** exclude Prospective Student First Name from all Queensland state schools.

I have made this decision in accordance with section 308 of the *Education (General Provisions) Act 2006*. The reasons for my decision are outlined in the attached letter to Prospective Student First Name.

Mr/Mrs/Ms/Miss Regional Case Manager Full Name # Region has been assigned as regional case manager to assist and support Prospective Student First Name to access an educational program. Mr/Mrs/Ms/Miss Regional Case Manager Surname can be contacted on (07) #### ####.

Yours sincerely

**MR/MRS/MS/MISS FULL NAME**

**Director-General**

 / /

Ref: ##/#####

Enc: Copy of notification letter sent to prospective student

Mr/Mrs/Ms/Miss Principal Full Name

Executive Principal/Principal

School Name

# Street

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Principal Surname

**RE: DECISION – EXCLUSION OF PROSPECTIVE STUDENT FULL NAME FROM ALL QUEENSLAND STATE SCHOOLS EXCEPT SCHOOLS OF DISTANCE EDUCATION**

Please find attached a copy of the letter sent to Prospective Student Full Name.

I have decided **not to** exclude Prospective Student First Name from all Queensland state schools.

I have made this decision in accordance with section 308 of the *Education (General Provisions) Act 2006*. The reasons for my decision are outlined in the attached letter to Prospective Student First Name.

Mr/Mrs/Ms/Miss Regional Case Manager Full Name # Region has been assigned as regional case manager to assist and support Prospective Student First Name to access an educational program. Mr/Mrs/Ms/Miss Regional Case Manager Surname can be contacted on (07) #### ####.

Yours sincerely

**MR/MRS/MS/MISS FULL NAME**

**Director-General**

 / /

Ref: ##/#######

Enc: Copy of notification letter sent to prospective student

Mr/Mrs/Ms/Miss Regional Case Manager Full Name

Region

Department of Education

# Street

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Regional Case Manager Surname

**RE: DECISION – EXCLUSION OF PROSPECTIVE STUDENT FULL NAME FROM ALL QUEENSLAND STATE SCHOOLS EXCEPT SCHOOLS OF DISTANCE EDUCATION**

Please find attached a copy of the letter sent to Prospective Student Full Name.

I have decided **not to** exclude Prospective Student First Name from all Queensland state schools.

I have made this decision in accordance with section 308 of the *Education (General Provisions) Act 2006*. The reasons for my decision are outlined in the attached letter to Prospective Student First Name.

I thank you for your work in supporting Prospective Student First Name at this time. I ask that you make contact with Prospective Student First Name and work with School Name to ensure a successful and sustained re-engagement into the school or alternatively explore suitable options to support the continuation of an education program.

Yours sincerely

**MR/MRS/MS/MISS FULL NAME**

**Director-General**

 / /

Ref: ##/######

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EdEdcation House

30 Mary Street Brisbane 4000

PO Box 15033 City East

Queensland 4002 Australia

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