Student Full Name

C/o Mr/Mrs/Ms/Miss Parent Full Name

Address Line 1

SUBURB QLD 4XXX

Dear Student First Name

**RE: DECISION – EXCLUSION FROM SCHOOL NAME**

On day month year Mr/Mrs/Ms/Miss Principal Full Name, Principal of School Name referred the decision about your exclusion from School Name to me for a decision.

Your suspension commenced on day month year, when you were told that you were suspended from School Name pending a final decision about your proposed exclusion. I note you were also advised of this in a written notice on day month year.

In accordance with section 291, 295 and 297 of the *Education (General Provisions) Act 200*6 (the Act), I have considered your proposed exclusion from School Name. My final decision and reasons for my decision are set out below.

**My decision**

I have considered your behaviour and I have decided **not to exclude** you from School Name. I have made this decision in accordance with section 291, 295 and 297 of the Act*.*

In reaching this decision I have given proper consideration to relevant human rights, including your right to education, and consider that my decision is compatible with human rights.

**Reasons for my decision**

* Upon examination of all the material in this matter I am not satisfied that exclusion was the only consequence adequate to deal with your behaviour.
* Upon examination of all the material in this matter I am satisfied that the evidence determines you did not undertake the inappropriate behaviour that led to the proposed exclusion.
* Accordingly, taking into account the period you have spent away from the school, I am satisfied that no further punishment should apply.

**Your return to school**

Your suspension has now ended and you may resume attendance at School Name. Mr/Mrs/Ms/Miss Regional Case Manager Full Name # Region has been assigned as your regional case manager to assist and support you to access an educational program or re-engage into School Name. I encourage you to contact Mr/Mrs/Ms/Miss Regional Case Manager Surname on (07) #### ####.

**Questions about this decision**

If you need help to understand the reasons for the decision, please ask your parent or case manager to discuss this with you.

Yours sincerely

**FULL NAME**

**Director-General or delegate**

 / /

Mr/Mrs/Ms/Miss Parent Full Name

# Street

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Parent Surname

**RE: DECISION – Exclusion OF STUDENT FULL NAME FROM school NAME**

Please find attached a copy of the letter sent to Student Full Name.

I have decided **not to exclude** Student First Name from School Name.

I have made this decision in accordance with section 291, 295 and 297 of the *Education (General Provisions) Act 2006.* The reasons for my decision are outlined in the letter to Student First Name.

Mr/Mrs/Ms/Miss Case Manager Full Name # Region has been assigned as regional case manager to assist and support Student First Name to access an educational program or re-engage into School Name. I encourage you to contact Mr/Mrs/Ms/Miss Case Manager Surname on (07) #### ####.

If you wish to discuss my decision you may like to contact Regional Director Full Name, Regional Director, ### Region on (07) #### ####.

Yours sincerely

**FULL NAME**

**Director-General or Delegate**

 / /

Enc: Copy of notification letter sent to student

Mr/Mrs/Ms/Miss Principal Full Name

Executive Principal/Principal

School Name

PO BOX ####

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Principal Surname

**RE: DECISION – Exclusion OF STUDENT FULL NAME FROM school NAME**

Please find attached a copy of the letter sent to Student Full Name.

I have decided **not to exclude** Student First Name from School Name.

I have made this decision in accordance with section 291, 295 and 297 of the *Education (General Provisions) Act 2006.* The reasons for my decision are outlined in the letter to Student First Name.

Mr/Mrs/Ms/Miss Case Manager Full Name # Region has been assigned as regional case manager to assist and support Student First Name to access an educational program or re-engage into School Name. Mr/Mrs/Ms/Miss Case Manager Surname can be contacted on (07) #### ####.

Yours sincerely

**FULL NAME**

**Director-General or Delegate**

 / /

Enc: Copy of notification letter sent to student

Mr/Mrs/Ms/Miss Regional Director Full Name

Regional Director

# Region

PO BOX ####

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Regional Director Surname

**RE: DECISION – Exclusion OF STUDENT FULL NAME FROM school NAME**

Please find attached a copy of the letter sent to Student Full Name.

I have decided **not to exclude** Student First Name from School Name.

I have made this decision in accordance with section 291, 295 and 297 of the *Education (General Provisions) Act 2006.* The reasons for my decision are outlined in the letter to Student First Name.

Mr/Mrs/Ms/Miss Case Manager Full Name # Region has been assigned as regional case manager to assist Student First Name to access an educational program or re-engage into School Name. Mr/Mrs/Ms/Miss Case Manager Surname can be contacted on (07) #### ####.

Yours sincerely

**FULL NAME**

**Director-General or Delegate**

 / /

Enc: Copy of notification letter sent to student

Mr/Mrs/Ms/Miss Regional Case Manager Full Name

Position title

# Region

PO BOX ####

SUBURB QLD 4###

Dear Mr/Mrs/Ms/Miss Regional Case Manager Surname

**RE: DECISION – Exclusion OF STUDENT FULL NAME FROM school NAME**

Please find attached a copy of the letter sent to Student Full Name.

I have decided **not to exclude** Student First Name from School Name.

I have made this decision in accordance with section 291, 295 and 297 of the *Education (General Provisions) Act 2006.* The reasons for my decision are outlined in the letter to Student First Name.

I thank you for your work in supporting Student First Name at this time. I ask that you make contact with Student First Name and work with School Name to ensure a successful and sustained re-engagement into the school or alternatively explore suitable options to support the continuation of an education program.

Yours sincerely

**FULL NAME**

**Director-General or Delegate**

 / /

Enc: Copy of notification letter sent to student